

**ST. JAMES' CHURCH  
SOUTHBROOM**

**MINUTES OF PCC MEETING held on Wednesday 10 July 2013**

**Present:**

Noel Woolrych (in chair)

Clare Kent

Doreen Hutton

Miriam Smith

Andy Muckle

Tracey Edmondson

Pat Billett

Lawrie Smithson

Jonathan Edmondson

Jenny Jones

Liz McAnaw

Diane Coleman – taking Minutes

1. **Prayers:** The meeting opened with a reading from Romans and prayers led by Noel.
2. **Apologies:** J. Triffitt, C. Spencer, S. Ibbetson, J. Haynes, A. Garland-King, R. Gardner, M. McGuire, M. Hatt, M. Porter, A. Carter
3. **Minutes of Meeting held on 8 May 2013** were agreed and signed by the chairman
4. **Matters Arising**
  - 4.1 Charity Commission return – will be completed on Friday 12 July **Action:**  
*L. Smithson*
  - 4.2 Parish Safeguarding Representative  
**Resolution:** Proposed by A. Muckle, seconded by J. Jones  
*“The PCC agrees that Emma Higgins is appointed Parish Safeguarding Representative”*  
**Agreed: unanimous**
  - 4.3 Christian Books for Schools – nothing further to report
  - 4.4 LPA’s – Commissioning will take place at Deanery Evensong on Sunday 14 July
  - 4.5 Children & Families Worker Evaluation – evaluation completed and submitted, meeting to be arranged with Archdeacon **Action:**  
*J. Triffitt*
  - 4.6 Mission Statement - ongoing
  - 4.7 St James’ organisations – It was agreed that the current list be e-mailed to the PCC to ensure that everything is covered **Action:**  
*C. Kent*
  - 4.8 History of the Church - ongoing
5. **Finance Report**  
A report had been circulated prior to the meeting. It was very encouraging to note that the deficit budget had become a small surplus.  
A meeting had been held to discuss collections during the services, and the silver plate was now being used at the 11.00 service, this being more visual. The general thought of the meeting was that the presentation of the offertory should become a more formal part of the 11.00 service.

The chairman thanked the Treasurer and his team for all their work.

6. 3Es: Clare reported that the next event would be the shared picnic lunch with mini fete on 28 July.  
Education sponsorship leaflets were now available but so far take-up was slow.  
The suitcases and many other donated items had now been delivered to Caroline Lamb, but it was not too late for more donations.  
A few other fundraising events were being organised, including the concert on 28 September. It was hoped that there would be a lot of support for the concert.  
Unfortunately it does not appear likely that the target for the lorry will be available for bank transfer by CRESS in August, and the lorry purchased prior to the visit to Kajo Keji in September, it was suggested, by J. Jones, that the team consider requesting some interest free loans from the congregation to enable the purchase of the lorry to proceed.  
It was reported that the African themed lunch had been a great success with approx. 100 people attending and raised £446 before costs.  
The musical in a day had also been great fun and successful

7. **Trinity School** (extra item to published agenda)  
J. Jones explained that Jonathan was unable to be fully involved in both schools and had therefore resigned as ex officio governor of Trinity School, but will remain Chair of Governors at Southbroom school. Mat Landin has also resigned as a Foundation Governor, due to pressure of work commitments. Bearing in mind the coming end of term it is important to appoint a new Foundation Governor as soon as possible, but at this stage the name of a possible replacement could not be released, it was therefore agreed that a name would be circulated to the PCC electronically during the next couple of days, and it would be formally ratified at the next meeting.

**Resolution:** proposed by L. Smithson, seconded by N. Woolrych  
*“Due to the tight timetable before the summer holidays, the name of a replacement Foundation Governor at Trinity School would be circulated electronically to the PCC for approval”*

**Agreed:** unanimous

**Action:**  
J. Triffitt/  
J. Jones

8. **Southbroom Junior School Academy Consultation:**  
Following the recent very bad Ofsted report on the school it had been decided that the school should apply for Academy status, as part of the Diocese of Salisbury Multi Academy Trust. Copies of a questionnaire and consultative documents were circulated to the PCC prior to the meeting. L. Smithson explained to the meeting that if this proposal goes ahead, bearing in mind that the Trust is not yet set-up, it will be 1 November before any changes take place. The meeting then discussed and completed the questionnaire, which L. Smithson will submit

**Action:**  
L. Smithson

9. **Partnership of Churches Report:** a report had been circulated prior to the meeting. The PCC were asked to respond to the suitability of dates for the proposed Vision Day – it was agreed that 28 September (commitments at St James) and 26 October (half-

**Action:**  
L. Smithson

term) would NOT be suitable days.

10. **AOB**

C. Kent announced that on 21 September an open day and (hopefully) flower festival was being arranged by the bell ringers. The bell ringers were hoping to recruit some young members. As currently none of the bell ringers have been through the Church Safeguarding process, it was agreed that they should be advised that before recruiting any young people as ringers they would need to have at least a couple of the adult ringers DBS approved. The open day would also celebrate the fact that 2 of the bells are 400 years old. The Tower Captain had advised the Churchwardens that the entire set of bells would need a complete overhaul within the decade; they were last overhauled in 1902! This will be a large expense to be planned.

There being no other business the meeting closed with prayer at 20.55